



# NEWS RELEASE

DEFENSE FINANCE AND ACCOUNTING SERVICE

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For External Release

## **W2s, state tax and bond changes can be made by civilians; military and civilians can view travel payments**

Department of Defense civilian employees can now use the Defense Finance and Accounting Service (DFAS) Employee/Member Self Service (E/MSS) system to change their state tax withholding, start, change and stop savings bonds and view and print their 2001 W2.

An additional link allows military and civilians members to view and print their paid travel vouchers on line. Initially, only those payments made after Oct. 2, 2001 by Cleveland, Columbus and Indianapolis will be available, but soon the remaining payment locations will be added. To find your travel voucher information you will need either your travel order number or a specific date range.

Civilians can already access, view and print their Electronic Leave and Earning Statements as well as change federal tax withholdings; make address changes; change direct deposit information; and start, stop or change allotments. Civilians can even turn off their mailed Leave and Earning Statements and simply print the ones posted on-line.

The new enhancements provide more options to employees, are user-friendly, and helps give employees more control over their pay information, according to Jim Pitt, Deputy Director, Electronic Commerce, Military and Civilian Pay Services.

To use the E/MSS system, employees must have a customized PIN. Employees needing a PIN should contact the E/MSS Customer Support Unit at 1-800-390-2348. Additional E/MSS information is located on the DFAS web site at <http://www.dfas.mil/emss/>.

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For more information, call Cathy Ferguson, 703-607-2716